



Millicent Community Access Radio

PROGRAMMING POLICY

Millicent Community Access Radio Inc shall make programming decisions based on this policy document.

1. As soon as practical after each Annual General Meeting the Board of Management shall create a Programming Sub Committee to advise the Board of Management on programming for Millicent Community Access Radio Inc (MillCAR) taking the following into account:
 - a. The sub-committee should consist of both Board members and ordinary members.
 - b. Expression of interest should be sought from all membership (including members not involved in producing programs) in making up this sub-committee.
 - c. Sub-committee members should include at least one Board member but otherwise the number does not need to be fixed. A minimum of 4 members is recommended. Minutes of meetings shall be kept detailing members present and business discussed and decided on.
 - d. Decisions are not binding on the organisation until ratified by the Board of Management, however the Board of Management may delegate such powers as it sees fit for emergency or quick response action. This delegation of powers ceases at each Annual General Meeting with the dissolution of all sub committees.
2. The responsibility for all programming decisions rests with the Board of Management as the legal entity for MillCAR.
3. The Board of Management should as soon as practical after the AGM delegate one or more members the responsibility of making emergency decisions on programming should a program contravene any of the laws and codes governing our operations. These decisions may involve temporary suspension of a program until a more detailed investigation can be made by the Board of Management or its delegated authority.
4. The Board of Management and the Programming sub-committee must take in to consideration the following when making all decisions on programming:
 - a. Diversity of programming currently on air.
 - b. Whether the decision will add to that diversity or duplicate an existing format if there are competing programs for the same time slot.
 - c. Is the time slot the most suitable available for the expected audience?
 - d. Does this program make best use of the time slot in question – (particularly when reviewing existing programming), or would a different combination of time slots work better?
 - e. Feedback from the public, if any, on the proposed program or current program.
 - f. With multiple presenters, what are the skill levels of these presenters when working together, is more training needed?
 - g. In making a decision, the committee may request an audition or pilot tape be produced to enable a judgement.
 - h. Programs should be trialed on probation for a month to enable a more permanent decision later. This will also enable the public to give feedback.
 - i. Material broadcast should also be suitable for the timeslot and the anticipated audience. Offensive material should have a disclaimer and a late timeslot.
 - j. Censorship should not be involved when taking above in to account.
 - k. Does this program offer something that is not available currently on air on this station or other media in our broadcast area?